



IDFPR

Illinois Department of Financial and Professional Regulation

Division of Real Estate

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JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

LAURIE MURPHY
Director

Illinois Department of Financial & Professional Regulation Division of Real Estate Real Estate Appraisal Administration and Disciplinary Board ("The Real Estate Appraisal Board")

Open Minutes

Date: May 9, 2023

Call to Order: 10:02 a.m. – Jonathan Michie – Vice Chairperson

Location: Illinois Department of Financial and Professional Regulation "IDFPR" /Division of Real Estate "DRE"
Remotely via interactive webinar and/or telephonically because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration, and because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster.

Board Members Present: Doug Anderson, Sara Chambers, Gail Lissner, Cecelia Marlow, Katie McNally, Jonathan Michie, Mike Morris, Ken Mrozek, Christopher Posey, Brian Weaver (Non-Voting)

Board Member Absent: Patricia McGarr

Staff Members Present: Adrienne Levatino – Associate General Counsel, Geetu Naik – Chief of Prosecutions, Hector Rodriguez – Chief of Investigations, Jeremy Reed - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction, Jennifer Rossiter Moreno – Division of Real Estate Operations Manager, Mary Crocker – Appraisal Education, Debra Malinowski – Real Estate Administration and Disciplinary Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Melissa Cannata, Richard deVerdier, TJ McCarthy, Herbert Meyers, Randy Neff, Sara Walsh, Edward Williams

TOPIC	DISCUSSION	ACTION
<p>Call to Order</p>	<p>Vice Chairperson Jonathan Michie called the meeting to order and read a mandatory statement regarding the Open Meetings Act. <i>This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster. All votes will be conducted by roll call, so each member's vote on each issue can be identified and recorded.</i></p> <p>Attendance Taken: Doug Anderson – present Sara Chambers - present Gail Lissner – present Katie McNally - present Cecelia Marlow – present Jonathan Michie – present Mike Morris - present Ken Mrozek – present Christopher Posey - present</p>	<p>The meeting was called to order at 10:02 a.m.</p>
<p>Review and Approval of Board Minutes</p>	<p>The Board reviewed the Open Minutes from the April 11, 2023, Appraisal Board meeting.</p> <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Katie McNally - yes Cecelia Marlow – yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes Christopher Posey – yes</p>	<p>A motion was made by Anderson seconded by Morris to approve the Open Minutes as presented from the April 11, 2023, Appraisal Board meeting. The motion carried by roll call vote.</p>

Public Comments	There were no public comments.	
Licensing and Education Report	<p>The Licensing Report for activity conducted in April 2023 was available in SharePoint for the Board to review. A copy of the report is attached to and made a part of these minutes.</p> <p>Jeremy Reed mentioned that Real Estate Managing Broker renewal has concluded.</p> <p>Mr. Reed explained that the AMC National Registry will extend from May through June.</p> <p>Mary Crocker reported that since the last Board meeting, the following have been approved:</p> <ul style="list-style-type: none"> 7 Education Courses 6 log audits 1 Out of State CE request 0 Non-Student Activity 3 Endorsement Applications 1 Application Review 	
Investigations Report	The 2022 Investigations Report through the month of April 2023 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.	
Prosecutions Report	The 2022 Prosecutions Report through the month of April 2023 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.	
Formal Hearing Schedule	There are no Formal Hearings scheduled.	
Education Course Approval	<p>Roll Call Vote Taken:</p> <ul style="list-style-type: none"> Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Katie McNally - yes 	A motion was made by Mrozek and seconded by Lissner to recommend approval of the seven Appraisal education courses reviewed by the Board members and presented by Mary Crocker.

	<p>Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes Christopher Posey - yes</p> <p>Courses reviewed and approved by Sara Chambers:</p> <p>Chicago Chapter (CE) Conditions of the Real Estate Market 2023, 7 hours</p> <p>Appraiser eLearning (CE) Top15 Takeaways from Your Colleagues Legal Misfortunes, 3 hours</p> <p>Greater St. Louis Chapter of the Appraisal Institute (CE) Aerial Inspections for Appraisers, 7 hours</p> <p>Courses reviewed and approved by Mike Morris:</p> <p>ASFMRA (CE) Farmer Mac Appraisal Requirements, 4 hours</p> <p>ASFMRA (CE) Appraising Ag Facilities Swine and Confinement Seminar, 8 hours</p> <p>American Continuing Education Institute (CE) Cultural Competency Elimination of Bias in Appraisals, 3 hours</p> <p>Course reviewed and approved by Doug Anderson:</p> <p>McKissock (CE) Responding to a Reconsideration of Value, 3 hours</p>	<p>The motion carried by roll call vote.</p>
<p>Old Business</p>	<p>Adrienne Levatino reminded the Board that the June meeting of the Appraisal Board will be in-person. Ms. Levatino explained there are conference rooms on the fifth and the eighth floors of the Chicago office on 555 West Monroe. Ms. Levatino said the badges should work on both floors. Ms. Levatino also mentioned that members of the public are welcome to attend but will also be accommodated by a Webex video.</p>	

	Susan Sigourney said parking information for the Springfield and Chicago offices will be sent to the Board members prior to the June Board meeting.	
New Business	<p>Susan Sigourney informed the board that the PAREA presentation from McKissock that was scheduled for the meeting today has been postponed to the meeting on June 13th as there was a scheduling conflict.</p> <p>Sara Chambers inquired as to why the renewal fees for Appraisers are higher than other professions within the Division of Real Estate (DRE). Adrienne Levatino explained that the DRE leadership is doing a comprehensive review of all the licensing fees throughout the professions regulated by DRE.</p>	
Motion to go into Closed Session	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes Christopher Posey - yes</p>	A motion was made by Morris and seconded by Lissner to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 10:17 a.m. The motion carried by roll call vote.
Closed Session:	<p>The April 11, 2023, closed minutes were reviewed by the Board.</p> <p>The Board deliberated on pending enforcement actions.</p>	
Motion to go into Open Session	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Katie McNally - yes Mike Morris - yes Ken Mrozek – yes Christopher Posey – yes</p>	A motion was made by Posey and seconded by Lissner to go into Open Session at 10:30 a.m. The motion carried by roll call vote.

<p>Approval of April 11, 2023, Closed Minutes</p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes Christopher Posey - yes</p>	<p>A motion was made by Lissner and seconded by Chambers to approve the Appraisal Board Closed Minutes from April 11, 2023. The motion carried by roll call vote.</p>
<p>Ratify Actions Taken in Closed Session</p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Katie McNally - yes Jonathan Michie – yes Mike Morris – yes Ken Mrozek – yes Christopher Posey - yes</p>	<p>A motion was made by Mrozek and seconded by Chambers to ratify the Board’s actions taken in Closed Session which includes Mike Morris authorizing the Department to affix their electronic signature on one Consent to Administrative Supervision Order and one Consent Order presented in Closed Session.</p>
<p>Closed Minutes Remain Closed</p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes Christopher Posey - yes</p>	<p>A motion was made by Lissner and seconded by Chambers that minutes of the Closed Sessions of the Appraisal Board remain closed. The motion carried by roll call vote.</p>
<p>Recommendations</p> <p>The Board signed no Findings of Fact, Conclusions of Law, and Recommendation to the Director</p>	<p>There were no cases for deliberation.</p>	
<p>Orders</p>	<p>One Consent to Administrative Supervision Order and one Consent Order was reviewed and discussed in Closed Session.</p>	<p>The Board concurred in one Consent to Administrative Supervision Order and one Consent Order.</p>

<p>Adjournment</p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes Christopher Posey - yes</p> <p>The next meeting is scheduled for June 13, 2023.</p>	<p>A motion was made by Posey and seconded by Mrozek to adjourn the meeting at 10:33 a.m. The motion carried by roll call vote.</p>
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Licensing Report

Prepared by Jeremy N Reed

April 2023

Filtered By

- Board = APPRAISAL
- START DATE = 04/01/2023
- END DATE = 04/30/2023

5/2/2023 at 1:29:55 PM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	7	6	0	1	1,433
555	Licensed Appraiser Education Provider	0	0	0	0	0	20
556	Certified Residential Real Estate Appraiser	0	1	2	0	2	1,859
557	Associate Real Estate Trainee Appraiser	0	9	7	0	2	468
558	Appraisal Management Company	0	0	1	0	0	132
572	Temporary Practice Real Estate Appraiser	0	3	3	0	0	37
573	Licensed Appraiser Pre-Lic Course	0	0	0	0	0	117
575	Licensed Appraiser CE Course	0	3	10	0	0	450
Totals		0	23	29	0	5	4,516

4/1/2023 through 4/30/2023
Delivery Method: ALL

Client: Illinois Real Estate Appraiser Program(ILRAP)

Test Program: Certified General Appraiser Examination - AC

Exam Type: Certified General Appraiser Examination - AC

	Total Tested	Pass	%	Fail	%	Absent	%	Total
Repeater	3	1	33.3%	2	66.7%	0	0.0%	3
Total	3	1	33.3%	2	66.7%	0	0.0%	3

Test Program: Certified Residential Appraiser Examination - AR

Exam Type: Certified Residential Appraiser Examination - AR

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	3	1	33.3%	2	66.7%	0	0.0%	3
Repeater	3	0	0.0%	3	100.0%	0	0.0%	3
Total	6	1	16.7%	5	83.3%	0	0.0%	6



